



JOINT CALL 2024

PROJECT DESCRIPTION TEMPLATE

FULL PROPOSAL

Instructions (to be deleted)

Upload the project description as a single PDF document, with max 30 pages using margins of 1.27 cm, including pictures, tables, citations and footnotes.

Use 11-pt Arial and single spacing, except in possible pictures, tables, citations and footnotes.

Links are not allowed; hyperlinks are allowed only if linked to bibliographic material.

Delete instructions in the template (in italics, 10-pt).

Version as of 22-01-2025

Proposal code	Recall from the online submission system.
Project Acronym	
Project Title	
Coordinator name	
Email	
Organisation	

Provide a brief narrative under each evaluation criterion, Excellence, Impact, and Quality and efficiency of the implementation, considering the aspects listed below. Present the important aspects of your planned work in a way that will enable evaluation experts to make an effective assessment according to the evaluation criteria.

1. EXCELLENCE

Remember that the aspects under this criterion relate to the content of the planned research and innovation activities, and not to the detailed tasks, work packages, or Project Consortium Partners or their expertise, which are instead addressed under 3. Quality and efficiency of the implementation.

1.1. Objectives

Describe the objectives of your project. Explain why they are pertinent to the topic of the Call and Call Module, how they will be measured and verified, and how realistically they will be achieved.

1.2. Ambition and the state-of-the-art

Describe how ambitious the project's objectives are and how far your project goes beyond the state-of-the-art. Indicate any ground-breaking research and innovation, novel concepts and approaches, new products, services or business and organisational models. Where relevant, refer to any products or services already available, or any patent or publication search carried out. If applicable, describe where the proposed work is positioned in terms of research and innovation maturity or Technology Readiness Level (TRL), distinguishing the start and by the end of the project.

1.3. Methodology

1.3.1. Overall methodology

Describe the overall methodology, including the underlying concepts, models, assumptions and interdisciplinary approaches that underpin your work. Explain how this will enable your project to deliver its objectives. If no interdisciplinary approaches are necessary, explain why. Refer to any important challenges identified in the methodology and how they will be overcome.

1.3.2. Diversity and gender dimension

Describe how the diversity and gender dimension (i.e. sex and/or gender analysis) is taken into account in the project's research and innovation content. If not relevant, explain why.

1.3.3. Open science practices

Describe how appropriate open science practices are implemented as an integral part of the proposed

methodology. Show how the choice of practices and their implementation are adapted to the nature of your work, in a way that will increase the chances of the project delivering on its objectives. If applicable, describe how intellectual property rights (IPR) issues are considered. If no open science practices are appropriate for your project, explain why. Please note that this aspect does not refer to outreach actions, which should instead be described as part of dissemination, exploitation and communication activities under 2. Impact.

2. IMPACT

The results of your project should make a contribution to the expected outcomes and impacts set out for the Call and Call Module, over the medium and longer term, beyond the immediate scope and duration of the project. The outcomes and impacts of the project may be scientific, economic, technological, societal or environmental. The [CETPartnership Exploitation Guidelines](#) developed by the CETPartnership will be of help.

Under this criterion, where possible and meaningful, provide quantified estimates, and explain your baselines, benchmarks and assumptions used for those estimates. Describe any requirements and potential barriers that may arise from factors beyond the project's scope and duration and may determine the achievability of the desired outcomes and impacts, and describe any mitigating measures.

2.1. Pathways towards impact

Explain how the project's results are expected to make a difference in terms of impact. Be specific, referring to the target groups and effects of your project.

2.2. Project's contributions

Give an indication of the scale and significance of the project's contribution to the expected outcomes and impacts, through appropriate involvement of end-users and other relevant target groups. 'Scale' refers to how widespread the outcomes and impacts are likely to be. 'Significance' refers to the importance or value of the outcomes and impacts.

2.3. Added value of the transnational collaboration

Explain how the project's results are expected to benefit from the transnational collaboration, beyond national efforts. If appropriate, give an indication of the scale and significance of the benefit to the expected outcomes and impacts.

2.4. Measures to maximise impact – Dissemination, exploitation and communication

Describe the planned dissemination, exploitation and communication measures, and the target group(s) addressed, to maximise the impact of your project. Explain why each chosen measure is best suited to reach the target group. Where relevant, describe the measures for a plausible path to commercialise the innovations. Outline your strategy for the management of intellectual property, foreseen protection measures, such as patents, design rights, copyright, trade secrets, etc., and how these would be used to support exploitation.

3. QUALITY AND EFFICIENCY OF THE IMPLEMENTATION

3.1. Work plan

Present the overall structure and coherence of the work plan, with work packages (including Reporting and Knowledge Community work package) and their objectives, activities, deliverables and milestones. Describe critical risks, relating to project implementation, that the stated project's objectives may not be achieved. Detail any risk mitigation measures (Table 3e).

3.2. Participants and Project Consortium as a whole

Describe the Project Consortium as a whole: how it matches the project's objectives and brings together the necessary disciplinary and inter-disciplinary expertise, including open science practices and gender aspects of research and innovation as appropriate. Describe how each of the Project Consortium Partners contributes to the project, with a valid role and adequate resources. If applicable, describe how the Project Consortium Partners will have access to critical infrastructure needed to carry out the project activities. Describe and justify the industrial/commercial involvement in the project to ensure exploitation of the results.

Use the example tables below.

Table 3a. List of work packages

Work package No.	Work package title	Lead Partner No.	Lead Partner short name	Person-Months	Start month	End month

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Table 3b. Work package description

For each work package:

Work package No.	Work package title
Objectives	
Description	

Description: Where appropriate, broken down into tasks. For each task, quantify the amount of work. Provide enough detail to justify the resources requested and clarify why the work is needed and who will do it.

Table 3c. List of deliverables

No.	Deliverable name	Description	Work package No.	Lead Partner short name	Type	Dissemination level	Delivery date (in month)

Type: Use the following codes:

R: Document, report (excluding the periodic and final reports); DEM: Demonstrator, pilot, prototype, plan designs; DEC: Websites, patents filing, press & media actions, videos, etc.; DATA: Data sets, microdata, etc.; DMP: Data management plan; SECURITY: Deliverables related to security issues; OTHER: Software, technical diagram, algorithms, models, etc.

Dissemination level: Use the following codes:

PU – Public, fully open; SEN – Sensitive, limited circulation to CETPartnership participating organisations.

Delivery date: Measured in months from the project start date (month 1).

Table 3d. List of milestones

Milestone No.	Milestone name	Related work package(s)	Due date (in month)	Means of verification

Due date: Measured in months from the project start date (month 1).

Means of verification: Show how you will confirm that the milestone has been attained. Refer to indicators if appropriate.

Table 3e. Critical risks for implementation

Description	Level of likelihood	Level of severity	Related work package(s)	Mitigation measures

Level of likelihood: The estimated probability that the risk will materialise even after taking account of the mitigating measures put in place. Low/Medium/High.

Level of severity: The relative seriousness of the risk and the significance of its effect. Low/Medium/High.

Table 3f. Summary of staff effort

	WP1	WP2				Total person months per

						Partner
Partner No./ Short Name						
Partner No./ Short Name						
Total person months						