

**THE CLEAN ENERGY TRANSITION PARTNERSHIP**

**WELCOME PACKAGE FOR**

**JOINT CALL 2023 PROJECTS**

November 2024



Co-funded by  
the European Union

## Welcome

The Clean Energy Transition Partnership (CETPartnership) warmly welcomes our new projects of the Joint Call 2023, the second Joint Call within this Partnership.

With this **welcome package**, we would like to provide you, as project partners, project managers and owners, with information and tools for project management, reporting and communication for your project activities within our initiative. Furthermore, the CETPartnership implements follow-up, monitoring and exploitation activities in the framework of the CETPartnership *Knowledge Community* and *Impact Support*, which will be also described in this package.

### **SUMMARY OF IMPORTANT DATES AND NEXT STEPS (more information in the chapters below):**

- We kindly invite you to an onboarding event for Joint Call 2023 projects on 17th of January 2025 10:00 – 11:30 CET, where we will provide you with all major information you will need to kickstart your project activities. You will receive a calendar invitation with more details.
- Project's Reporting: For Joint Call 2023 projects expected to start before 15 December 2024, they will have to submit their first transnational annual report by end of January 2026. More information will be presented in the Onboarding event for Joint Call 2023 projects (see above).
- Project's Reporting: A dedicated webinar will be organized late 2025 providing information and guidance for this reporting.
- Digital Collaboration Platform: You will receive instructions with registration information to our Digital collaboration Platform DISCCO (registration mandatory).
- Knowledge Community: The transition initiative ('TRI') related to your call module and the topic of your project can reach out to you in 2025 to participate in topical events, working groups and/or other relevant activities via [knowledgecommunity@cetpartnership.eu](mailto:knowledgecommunity@cetpartnership.eu) (participation mandatory)
- The first Knowledge Community cross-cutting Working Group meeting will take place in autumn 2025.
- Impact & Exploitation: impact-related training and stakeholder engagement events are published on our B2match platform and projects are very welcome to register and attend the events via <https://clean-energy-transition-partnership-2023.cetp.b2match.io/> (participation recommended)
- Impact & Exploitation: Impact support services and products are presented in the Impact session at the Onboarding event. Links to the products can be found below.

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## Information and tools for project management, reporting and communication

### *One-stop-shop for your questions*

If you have any questions about reporting, our communication requirements, our activities, or your further involvement in the *Knowledge Community* or the *Impact Support* please contact the Support Team via [knowledgecommunity@cetpartnership.eu](mailto:knowledgecommunity@cetpartnership.eu).

### *Project Change Request*

If any project changes occur, e.g. change in budget or project coordinator, please contact your national funding agency for approval, as well as the Support Team via [knowledgecommunity@cetpartnership.eu](mailto:knowledgecommunity@cetpartnership.eu).

### *Your Project's Reporting*

CETPartnership projects are required to annually report to the initiative via the CETPartnership digital collaboration platform DISCCO (see above). The reporting periods are

- after first project year (first transnational annual report – synchronized submission deadline for all projects),
- after second project year (second transnational annual report) and
- at the end of the project (transnational final report).

Important: This transnational reporting is complementary to the national / regional reporting for which the respective rules and requirements apply. National requirements of reporting are not included in this summary as they vary across countries/funding agencies.

The reporting will include the following sections: Publishable summary, Work progress, Dissemination and Communication, Thematic and cross-cutting issues as well as Results. The reporting template will be sent for information in spring 2025.

Importantly, the transnational reports will provide input to the connected activities in the Knowledge Community and Impact Support creating added-value to the projects and participants.

#### **Important Dates:**

- For Joint Call 2023 projects expected to start before 15 December 2024, they will have to submit their first transnational annual report by end of January 2026. More information will be presented in the Onboarding event for Joint Call 2023 projects on 17<sup>th</sup> of January 2025 (see above).
- The reporting template will be sent out for information in autumn 2025.
- A dedicated webinar will be organized late 2025 providing information and guidance for this reporting.

**Contact:** Anita Fasel, Monitoring Management

## *Your Project's Communication*

Communication is key for reaching your target audience with your project's results, activities and achievements. Hence, communication should be an integral part of CETPartnership funded projects' activities.

**Develop your communication strategy.** Your project will start with a communication strategy, which will be your travel guide and reference during the whole journey. Take the strategy you have presented in your application and develop it further. It considers the context of the Call, your project progress as well as help you to identify the time and resources you need to communicate your project.

### **EMBRACE THE DIGITAL REALM**

- Establish a website (**mandatory**)
- Engage on social media (both personal and institutional accounts) (recommended)
- Distribute newsletters (recommended)
- Produce factsheets (recommended)

### **EXPAND YOUR CONNECTIONS**

- Organize events such as conferences and symposiums (recommended)
- Hold meetings with project teams and experts (recommended)
- Engage with the press (recommended)
- Use the [CETPartnership Matchmaking Platform](#) (recommended)

**Important:** For all written materials, including papers published in scientific journals and policy briefs, indicate the following sentence: "This research was funded by the CETPartnership, under the Joint Call 2023. The CETPartnership's research projects are co-funded by the European Commission (Grant Agreement No. 101069750) and the national funding organizations listed on the [CETPartnership website](#)."

- Please note that being part of CETPartnership initiative, funded projects are expected to promote the vision of CETPartnership. Therefore, the CETPartnership will provide you with CETPartnership mandatory Communication guidelines, which will be presented to you during the onboarding event on 17th of January (see above). The guidelines are intended to support projects in their communication activities affiliated with the CETPartnership.

**Contact:** [communicationOffice@cetpartnership.eu](mailto:communicationOffice@cetpartnership.eu)

## *Your Project's Profile*

Your project profile is now visible on the [CETPartnership website](#) and you can check what other projects are out and about. Project data will be exchanged between the website and the collaboration platform DISCCO once launched. If you like to update your project's profile, please contact us via [knowledgecommunity@cetpartnership.eu](mailto:knowledgecommunity@cetpartnership.eu).

## *CETPartnership's Digital Collaboration Platform - DISCCO*

Cooperation and knowledge are being managed on the **CETPartnership digital collaboration platform DISCCO** (Digital Information System for Communication and Collaboration). As the main workspace for CETPartnership members, DISCCO will facilitate communication, collaboration, and knowledge sharing between project representatives and other members. They will be able to easily connect with each other, share documents and data, manage projects, participate in discussions, and access a wide range of knowledge and resources.

**Important:** You will receive an email with registration information to our Digital collaboration platform before the onboarding meeting in January (**registration mandatory**).

**Contact:** Alphin Tom, DISCCO [[discco@cetpartnership.eu](mailto:discco@cetpartnership.eu)]

## *The CETPartnership Knowledge Community*

The CETPartnership implements advanced and innovative knowledge management and transfer activities in the framework of the CETPartnership Knowledge Community. By means of co-creation activities, it aims at **leveraging knowledge exchange and generation** between all CETPartnership funded projects and with national and international experts to create synergies. Furthermore, it will operate a **knowledge platform** on DISCCO to make research results available and strengthen multilateral collaboration between research, industry, policy, and society from countries across Europe as well as to link it with other European knowledge platforms.

The TRIs are an integral part of the CETPartnership Knowledge Community. The TRIs intend to interact with you, as a funded project, in line with European or international collaboration landscape and the needs of the various topics. The way the TRIs organize the interaction with you as funded project may be different from TRI to TRI. Always using similar tools, such as workshops and working groups, but not necessarily with the same frequency. Your TRI leads will contact you to update you on their plans via dedicated email channels.

To involve key stakeholder groups, the *Knowledge Community* is **connected to the CETPartnership Impact Support** (see below) that can contribute to **exploitation with important knowledge and tools**. Based on project monitoring results and feedback exchange, **co-creation** in the *Knowledge Community* takes place in different formats, for instance in the framework of a **working group**, along the cross-cutting dimensions stemming from the [CETPartnership Strategic Innovation and Research Agenda](#). Cooperation and knowledge are being managed on the **CETPartnership digital collaboration platform DISCCO** (see above).

#### **Important Dates:**

- The first Knowledge Community Working Group meeting on a selected cross-cutting dimension will take place in autumn 2025.
- You will receive information on further co-creation activities via [knowledgecommunity@cetpartnership.eu](mailto:knowledgecommunity@cetpartnership.eu).

**Contact:** Andreas Corusa, Knowledge Community Management

### **The CETPartnership *Impact Support***

The CETPartnership aims to support the **exploitation of the results created by projects** funded by the partnership. CETPartnership's *Impact Support* products and services are there to help projects to strategize and reach their impact and exploitation goals. A brief [introduction video](#) gives you a brief overview of the services. The [Impact network](#) includes innovation clusters, test beds, validation labs and Living Labs. In spring 2025, it will be expanded to cover need owners, potential customers, decision makers, SMEs and start-ups, follow-up financiers, etc., from different parts of Europe. This support aims to **spread the impact of the CETPartnership RDI activities beyond the established RDI communities**.

The [Impact library](#) offers tools, methodologies and recorded training webinars to facilitate collaboration with stakeholders and to further bolster the impact of the projects. This library serves as a resource tailored to empower project teams in effectively navigating different exploitation pathways, encompassing research, validation, addressing social acceptance, preparing for commercialization and the identification of relevant stakeholders and partners for the projects' results. These methodologies, coupled with corresponding **training and networking events**, collectively assist projects in strategizing the exploitation of their [Key Exploitable Results](#).

Finally, the [Exploitation guidelines](#) aids projects in charting a course towards **commercial, policy, and societal exploitation** by offering practical guidance and maturity assessment scales. These resources equip project teams with the essential tools to effectively engage with stakeholders, adapt to the ever-evolving market landscape, and identify suitable partners for subsequent phases of exploitation.

### Important Dates:

- The training and stakeholder engagement events take place around the year.
- They are published on our B2match platform (see more information below). You are very welcome to register and attend the events via [B2Match](#) (participation recommended)
- The services are presented in the Onboarding meeting in early 2025.

**Contact:** Tanja Suni, Impact Network Management

### CETPartnership activities

You can get information on the latest CETPartnership activities via different channels:

- **[CETPartnership Website](#):** here you will receive all main information on the CETPartnership including background information on the Partnership, our Transition Initiatives, Joint Calls and Events
- **[Event and Matchmaking platform](#):** We invite you to become part of our community of change makers from researchers, corporates, entrepreneurs, policy makers to visionaries who have created scalable and impactful solutions towards a climate neutral world. [By registering](#) to this platform you find access to our events, you will receive news about upcoming funding and networking opportunities and find project partners to build a consortium for CETPartnership Joint Calls to develop your project idea.
- **Social media:** you can also follow us on different channels:
  - LinkedIn: <https://www.linkedin.com/company/cetpartnership/?originalSubdomain=de>
  - YouTube: <https://www.youtube.com/@cetpartnership>



## About the CETPartnership Initiative

The CETPartnership is an initiative co-funded by the European Union that brings together public and private stakeholders in the research and innovation ecosystems, from European and non-European countries and regions. CETPartnership aims to create and foster transnational innovation ecosystems and overcome a fragmented research and innovation landscape.

The CETPartnership aims to empower the clean energy transition and contributes to the EU's goal of becoming the first climate-neutral continent by 2050, by pooling national and regional RDTI funding for a broad variety of technologies and system solutions required to make the transition.

The [Transition Initiatives](#) (TRIs) are configurations of CETPartnership members in order to work together on a specific thematic challenge defined in the [CETPartnership Strategic Research and Innovation Agenda](#). The CETPartnership has 7 TRIs focusing on the RDI Challenges described in the SRIA.

Find out more at [www.CETPartnership.eu](http://www.CETPartnership.eu).

## Your contact persons at CETPartnership in a nutshell

- TRI 1: Giuseppe Palazzo
- TRI 2: Rachele Nocera
- TRI 3: Aage Stangeland
- TRI 4: Alicja Wiktorja Stokłosa
- TRI 5: Angela Berger
- TRI 6: Hannele Holttinen
- TRI 7: Thomas Biel
- Monitoring Management: Anita Fasel
- Knowledge Community Management: Andreas Corusa
- Impact Network Management: Tanja Suni
- Communication: [communicationOffice@cetpartnership.eu](mailto:communicationOffice@cetpartnership.eu)

## The CETPartnership Funding Partners

The CETPartnership enables national and regional RTDI programme owners and managers from 30 countries to align their priorities, pool national budgets and implement annual joint calls. Please visit our website for detailed information on our funding partners.